

**ACCOUNTING EXAMINING BOARD
MEETING MINUTES
MAY 11, 2017**

PRESENT: Joseph Braunger, Todd Craft, Gerald Denor, Kathleen LaBrake, Glenn Michaelson, John Scheid (*via GoToMeeting*)

EXCUSED: Christine Anderson

STAFF: Brittany Lewin, Executive Director; Laura Smith, Bureau Assistant; and other DSPS Staff

CALL TO ORDER

Todd Craft, Vice Chair, called the meeting to order at 9:04 a.m. A quorum of six (6) members was confirmed.

ADOPTION OF AGENDA

MOTION: Joseph Braunger moved, seconded by Kathleen LaBrake, to adopt the agenda as published Motion carried unanimously.

APPROVAL OF MINUTES OF FEBRUARY 9, 2017

MOTION: Glenn Michaelson moved, seconded by Gerald Denor, to approve the minutes of February 9, 2017 as published. Motion carried unanimously.

LEGISLATIVE AND ADMINISTRATIVE RULE MATTERS

Scope Statement for Accy 2 Relating to Education Required for Examination and Certification

MOTION: Joseph Braunger moved, seconded by Glenn Michaelson, to request DSPS staff draft a Scope Statement for emergency rules revising ch. Accy 2 relating to education required for examination and certification and authorize the Chair to approve the Scope Statement for submission to the Governor's Office and publication and for implementation no less than 10 days after publication. Motion carried unanimously.

MOTION: Gerald Denor moved, seconded by Kathleen LaBrake, to authorize the Chair to approve final draft emergency rules revising ch. Accy 2 relating to education required for examination and certification for submission to the Governor's Office and publication. Motion carried unanimously.

SPEAKING ENGAGEMENTS, TRAVEL, OR PUBLIC RELATION REQUESTS

National State Boards of Accountancy (NASBA) Eastern Regional Meeting

MOTION: Glenn Michaelson moved, seconded by John Scheid, to designate Gerald Denor as the Board's delegate, and to authorize travel to attend the NASBA Eastern Regional Meeting, June 27-29, 2017 in Newport, Rhode Island. Motion carried unanimously.

CLOSED SESSION

MOTION: Kathleen LaBrake moved, seconded by Gerald Denor, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). The Vice Chair read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Joseph Braunger-yes; Todd Craft-yes; Gerald Denor-yes, Kathleen LaBrake-yes; Glenn Michaelson-yes and John Scheid-yes. Motion carried unanimously.

The meeting convened to Closed Session at 10:15 a.m.

RECONVENE TO OPEN SESSION

MOTION: Kathleen LaBrake moved, seconded by Glenn Michaelson, to reconvene into open session. Motion carried unanimously.

The meeting reconvened into Open Session at 10:35 a.m.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

MOTION: Joseph Braunger moved, seconded by Gerald Denor, to affirm all votes made in closed session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)

**DELIBERATION ON DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC)
MATTERS**

Proposed Stipulation, Final Decision and Order

16 ACC 015 – P.A.K.

MOTION: John Scheid moved, seconded by Glenn Michaelson, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Patrick A. Kvitek, DLSC Case No. 16 ACC 015 – P.A.K. Motion carried unanimously.

MONITORING MATTERS

MOTION: John Scheid moved, seconded by Todd Craft, to grant the request of David Chapman for Reinstatement of his C.P.A. Certificate. Motion carried unanimously.

BOARD TRAINING REVIEW – PUBLIC RECORDS AND ETHICS AND LOBBYING

The Board reviewed training information related to Public Records and Ethics and Lobbying in this meeting.

ADJOURNMENT

MOTION: Kathleen LaBrake moved, seconded by John Scheid, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:37 a.m.